



Thirty First (31)
ANNUAL GENERAL MEETING
NEW ZEALAND FIREFIGHTERS
WELFARE SOCIETY



1400 hours Wednesday 26th September 2017

Working Man's Club - Petone

AGENDA

1. Welcome - Open Meeting
2. Apologies
3. Minutes of 2017 AGM – Approval of Minutes
4. Matters Arising
5. Annual Accounts
6. Secretary's Report
7. Chairman's Address
8. Trustees report
9. Returning Officer's Report
10. Appointment of Auditor
11. Rule Changes

"That the contribution rate for welfare society membership increase from \$4 to \$5 per week".

The 2014 AGM held at Takapuna approved a rise from \$3.00 a week to \$4.00. \$5.00 was the suggested figure by the Board of the Welfare Society at the time. The 2014 AGM agreed the additional rise of one dollar should be considered again at a future AGM meeting voting for a rise of only \$1.00 in 2014.

"that every where the name 'New Zealand Fire Service' occurs in the Rules of the Society, it be replaced with the name 'Fire and Emergency New Zealand'".

There is a need to change the name of the 'The Fire Service' which no longer exists, as and where the name appears in the Society Rules to the new entity name 'Fire and emergency New Zealand'.

12. New Business

This year the NZFF Welfare Society and NZFF Credit Union are having their AGM's together at the Petone's Working Man's Club. NZFFWS's AGM is at 1400 hours and The NZFFCU's AGM is at 1500 hours. Please join us afterward at 1600 for nibbles and an open bar.

MEMBERS OF THE WELFARE BOARD

As of 1 June 2018

CHAIRMAN

Keith Nixon

REGIONAL REPRESENTATIVES

Region 1 *Darryl Johnston*

Region 2 *Jenna Collings*

Region 3 *Noel Brock*

Region 4 *Erroll Tapiki*

Region 5 *Alice Jonathan*

Region 6 *Kris Kennett*

SECRETARY

Darrel Surman

TREASURER

Bruce Jensen

TRUSTEES

Ian Pickard

Brian Thompson



Minutes NZFF Welfare Society - AGM

Date: Sept 13, 2017 **Start Time:** 1400 **Meeting Closed:** 1449
Venue: Petone Working Men's Club

Present: Keith Nixon (Chair), Darrel Surman, Malcolm Langdon, Brian Thompson, Amanda Smith, Noel Brock, Owen Williams, Darryl Johnston, Bruce Jensen, Kris Kennett, Alice Jonathan, Karen Donaldson, Barry Ollerenshaw, Tricia Filkins, Owen Williard, Henry Stechmen, Brent Pritchard, Dan Sharpe Dave Brown, Pete Cullinan, Roger Stead, Jordan Heron, Jay Bauman, Jared McKone, Louis Karl, Jamie Garrick, Tui Gordon, Sam Coleman, Paul Fleming, Steve Denholm, Morgan Wills, Chris Walker

Apologies: Jim Rodgers, Peter Laws, Grant Bristow, John Turkington, Ian Pichard, Peter Stevenson, David O'Donald

Item	Background/Discussion	Decision	Action
1)	Welcome and Apologies	<p><i>"that the apologies be accepted"</i></p> <p>Richard Lee/Erroll Tapiki Carried</p>	
2)	Minutes of 2016 AGM	<p><i>"that the minutes as read are accurate and correct and be accepted"</i></p> <p>Owen Williams/Brent Pritchard Carried</p>	
3)	Matters Arising	No Matters Arising.	

Item	Background/Discussion	Decision	Action
<p>4) Annual Accounts</p> <p>Treasurer – Financial Accounts</p>	<p>A good result for this financial year with a surplus of \$56,215. A surplus is essential if the Society wishes to purchase another holiday home.</p>	<p><i>“that the financial accounts as read for the year ending 31 March 2017 are accurate and correct and be accepted”</i></p> <p>Brent Pritchard/Noel Brock Carried</p>	
<p>5) Secretary’s Report</p>	<p>Welfare society app has been updated. The App now remembers your ID and password, has live phone number contacts for office and Holiday home reps. Notification is an added feature as well. The shift calendars have been updated to 2017 and 2018.</p>	<p><i>“that the Secretary’s Report be accepted”</i></p> <p>Brent Pritchard/Malcolm Langdon Carried</p>	
<p>6) Chairman’s Report</p>	<p>Rules, Board Policy, Information folder The Board, over the 2016/2017 year looked at our Rules, Board policy, Information folder, Procedures, Agreements, Statements of co-operation, MOU’s, Accords and contracts and revised them as required. There will be the need to approve some of the wording in our rules at this AGM to reflect the name change from NZFS to FENZ.</p> <p>Offer to Brigades. Volunteer sustainability Brigades can and some already do, pay the Welfare Society contributions for their brigade members to become members of the NZFF Welfare Society. Brigades that have taken up this offer are using this as a tool to help with the sustainability of brigade members.</p>	<p><i>“that the Chairman’s Report be accepted”</i></p> <p>Darryl Johnston/Jared McKone Carried</p>	

Item	Background/Discussion	Decision	Action	
7)	Trustee's Report	<p>The new rebranded Fire Service is now up and running and hopefully brings with it new and exciting challenges. With this in mind, we also have to look at the changes and see where we can improve our commitment to you our members.</p> <p>We continually look at benefits and update them as new technology comes to hand and prices go up. Unfortunately with this our budget stretches each year, but we absorb this as long as we can and even add to what we give out to you, to help those, who need it, get back on their feet.</p>	<p><i>"that the Trustee's Report be accepted"</i></p> <p>Richie Lee/0Barry Ollenerenshaw Carried</p>	
8)	Returning Officer's Report	<p>I am pleased to announce that Darryl Johnston and Noel Brock have been re-elected as Regional Representatives of the New Zealand Firefighters Welfare Society effective from July 1, 2016 from Region 1 and 3 respectively. Brian Thompson was also reelected as Trustee for a five year term commencing on 23 September 2016.</p>	<p><i>"that the Returning Officer's Report be accepted as read."</i></p> <p>Paul Fleming/Brent Pritchard Carried</p>	
9)	Appointment of Auditor	<p>David turner is willing to be the Welfare Society Auditor for the coming year.</p>	<p><i>"that David Turner be appointed as Auditor for the 2017/2018 financial year."</i></p> <p>Darryl Johnston/Amanda Smith Carried</p>	
10)	Rule Changes	<p>Change references to NZ Fire Service in the Rules of the Society to FENZ</p> <p>These changes in all policy documents will now be actioned in January 2018 and carried over for AGM to ratify next year.</p>	<p>"that all references made in the rules to the NZ Fire Service be changed to FENZ"</p> <p>0/0</p> <p>This motion will be carried over to the 2018 AGM.</p>	

Item		Background/Discussion	Decision	Action
11)	General Business	<p>Thanks to Paul Swain and Rhyse Jones for coming along and speaking to the group prior to the start of the meeting.</p> <p>We also thank the NZFF Credit Union for their attendance and for agreeing to a joint AGM held here at the Working Man's Club in Petone.</p>		
11)	Accepted as a true and accurate record.	<i>Chairman</i>	<i>Date</i>	

Chairman's AGM Report.

Welcome to the 31st Annual General Meeting.
26th September 2018.

1st June 2017 to 31st March 2018.

Welcome to you all to this the 31st AGM of the New Zealand Firefighters Welfare Society. I am delighted to again present to you my annual report.

With the formation of FENZ the workload placed on Society Staff and the Board has increased and we are doing our best to keep up with the changes being made.

At times this has become a demand that has stretched our abilities to the limit, this is due to the fact, I believe, that a number of the Transitional team don't rate us as an important partner (Stake Holder) within FENZ.

Statement of Cooperation.

On Thursday 8th February 2018 two organisations' committed to strive and focus on the welfare and wellbeing of Fire and Emergency personnel and their families.

Fire and Emergency NZ Chief Executive Rhys Jones and myself signed a Statement of Cooperation that outlines how the two organisations will work together to try and achieve desired outcomes.

This Statement of Cooperation came about as a result of our proposal that was presented to the Board of FENZ (2017) to provide membership to all FENZ personal. This proposal was rejected on the assessment of their advisers.

Fire and Emergency NZ recognises the value provided by the Society to personnel within FENZ.

As the majority of Welfare Society work is done by our Rep's is voluntarily, they (FENZ) are very appreciative of the contribution the Welfare Society makes as an independent support agency.

The Society's Board appreciates the assistance that FENZ has provided so far to the Society but feels that after 30 plus years of providing benefits for firefighters and their families, FENZ could now contribute a realistic amount of their funding to the Society so the Society could provide benefits to all FENZ personnel.

Their contribution to the Society would recognize all FENZ personnel, be they volunteers or paid personnel to become members of the society so they can enjoy the benefits of membership.

NZFFWS Board.

During the 2017/2018 year, the Society Board met on four occasions and attended both Healthcare 99 and the NZ Firefighters Welfare Society AGMs.

Decision Making Committee (DMC).

The committee meets as required to attend to items of business that the Board requires settlement on or items that may need an urgent resolution between meetings of the Board.

Accord – NZ Firefighters Welfare Society, UFBA, NZ Firefighters Credit Union.

Accord members meet every two months to discuss items of interest that may benefit the memberships of all their respective membership.

Rules, Board Policy, Information folder etc.

The Board, over the 2017/2018 year reviewed our Rules, Board policy, Information folder, Procedures, Agreements, Statements of co-operation, MOU's, Accords and contracts and revised them as required. There will be the need to approve some of the wording in our rules at this AGM to reflect the name change from NZFS to FENZ.

Membership

Our objective over the next year is to communicate better to members and eligible members by improving and using all possible modern means of communication.

Online Holiday/Convalescent Homes Booking.

The online booking for our members is still very popular with the membership and the usages of all the homes and the overall occupancy rate is still in the high 80% mark.

The Board will investigate the purchases another Holiday/Convalescent Home in the 2018/2019 year.

Smart Phone APPs.

The Society now has both iPhone and Android APPs operating for online holiday home bookings and add on features by August 2018.

Finance – 2017/2018

The annual accounts again will show the Society having a small surplus of just over \$63,000 for the 2017/2018 financial year.

UFBA Conference. 2017

The Welfare Society attended the UFBA conference held in Auckland and promoted the Welfare Society to the conference delegates, which was again well received.

FRFANZ Conference. 2017

The Welfare Society attended the FRFANZ conference held in Auckland and promoted the Welfare Society to the conference delegates, which was again well received.

Fire Fighters Memorial Stair Climb

On September 11th 2017 the Welfare Society again attended and supported the Firefighters Memorial Stair Climb held at Auckland Sky Tower and promoted the Welfare Society to the competitors that was well received.

Thanks to Tony Scott and his team for arranging this event.

Staff, Reps, Office Holders & Members.

Thanks to our Office Staff for their commitment to the members and their families and to the Welfare Society Regional Rep's/Board members, Station Reps, Office Holders, Members and everyone else who have contributed to help with the smooth running of the Society over the last year.

All the best and thank you

Keith Nixon. MNZM

Chairman

NZFFWS

SECRETARY'S REPORT

FOR THE AGM – APRIL 1, 2017/MARCH 31, 2018

Board Meetings

4 board meetings were held during this reporting year. The first, a two-day meeting June 29 and 30, was held at Avalon Studios. The June Healthcare 99 AGM was held on June 29. There was a two-day meeting in September again at Avalon Studios with the 29th Welfare AGM held on the afternoon of September 13. There was also a two-day meeting on November 30 and 1st of December. Finally the 155th Board Meeting was held on March the 14 and 15 at Avalon Studios.

Congratulations

Keith Nixon, the Chairman, has been made a member of the New Zealand Order of Merit for his service to Fire and Emergency New Zealand. Keith was a founding member of the NZFF Welfare Society in 1987. We all congratulate him on this acknowledgement for the vision, time and effort he has put in to found the New Zealand Firefighters Welfare Society.

Welfare Society Online Booking App Major Update

Apps are radically changing how we react to traditional activities. For instance if you have a banking app or a utilities app, when is the last time you visited the website of those respective organisations, much less the brick and mortar store. Their web sites are still available to provide more information about their products and perhaps there are some features not provided by the mobile app that occasionally one may need to access. However the day to day need to contact one of those firms is usually done via their app. Usage can be checked on, topped up, plans changed and bills paid.

The NZFF Welfare Society started out as a holiday home booking app. This latest major upgrade makes the app more a Welfare Society App, more than just a holiday home booking app. The app still allows members to book holiday homes but we think the carousel feature is much more elegant than the previous way of displaying the booking information. Logon and password is still required for this section. On the home page we can now place and edit items of interest to the membership. The pushing out of notifications is more reliable and robust. Also Fire and Emergency personnel can now join the society online. The Shift calendars are easily accessed by anyone. Contact phone numbers work with a press of the finger.

Future upgrades will feature online BA1 forms, the ability to join Healthcare 99 on line and a menu item for "Discounts". Stephen Clarke, our new Sales and Marketing person is working to get discount deals at as many merchants around the country as he can. Under this menu item there will be barcodes or information on how to claim the discount.

Elections

Keith Nixon was re-elected as Chairman of the Welfare Society, effective from July 1, 2017.

Thanks

I would like to express my thanks to the regional representatives, the many station representatives, members and the office staff, Amanda, Trish, and Karen and Stephen for their continued caring commitment in serving the membership.

Darrel Surman
Secretary
September 2018

Trustees Report 2018

Well that year flew by, but what a year.

Well we now have a new Holiday home in the South Island, situated in Hanmer Springs, this brings to four in the South and Three in the north a great addition to the welfare homes available to the members. Remember you can ask for the use of these if you are convalescing as these are more than just holiday homes.

The office has certainly had a lot of movement, or at least the Welfare Society in general, which brings us around to 'The General' our esteemed Chairman Keith Nixon, was made a 'Member of the NZ Order of Merit'. Congratulations Keith, and well deserved with all the time and effort put in by you and your family over the years keeping the Society in top shape. He was one of the founding members who started it all in 1987, which shows the dedication and belief he has had, and still does, in one of the finest firefighting welfare Societies in the world.

Part of Keith's work has lead to Chief Executive Rhys Jones signing a Statement of Cooperation with NZ Firefighters' Welfare Society (NZFFWS) on Thursday 8 February, signaling the two organisations' commitment to the welfare and wellbeing of Fire and Emergency personnel and their families.

The Statement of Cooperation outlines how the two organisations will work together.

We have lost Cheryl Lovett from the marketing role, as well as Malcolm Langdon and Owen Williams who have both retired from the board. To all three of you, thanks for all the effort and time you gave to the Board and Society over the years. All the best with all the free time you will now have.

But this brings us to a new era with new blood on the board and in the office. We welcome Karen Logan - Office Administrator and Stephen Clarke - Sales/Marketing to the office, as well as board members Kris Kennett in Region 6 and Jenna Collings in Region 2. It was good to see the response to these positions instead of the sitting board being voted in because no-one was willing to take up the task. Congratulations to all new positions.

As trustees it is good to see the strength continually evolving and going forward. It shows to us the members want the best, and we certainly have it.

Thanks to all who have attended this AGM, and we wish you all the best for the rest of 2018.

Brian Thompson

Ian Pickard

Trustees NZFFWS

RETURNING OFFICER'S REPORT

Election of Chairman to the Board

I am pleased to announce that Keith Nixon has been re-elected as Chairman of the New Zealand Firefighters Welfare Society Board effective from July 1, 2017.

Darrel Surman
RETURNING OFFICER
31 May 2017

Board and AGM Meetings 2017/2018

20-21 March	Studio	Avalon Studios
29-30 June	Studio	Avalon Studios
29 June HC99 AGM	Studio	Avalon Studios
13-14 September	Studio	Avalon Studios
13 September AGM	Working Man's Club	Petone
29-30 November	Studio	Avalon Studios
14-15 March	Studio	Avalon Studios

Board Meetings Attendance 2017/2018

	<i>Name</i>	<i>Meetings attended</i>
Chairman	Keith Nixon	5 meetings
Region 1	Darryl Johnston	5 meetings
Region 2	Malcolm Langdon	3 meetings
Region 3	Noel Brock	5 meetings
Region 4	Erroll Tapiki	4 meetings
Region 5	Alice Jonathan	4 meetings
Region 6	Owen Williams	4 meetings
Region 6	Kris Kennett	1 meetings

Holiday Homes Used for Convalescence 2017/2018

Name of Home	Number of Nights
Taupo	2
Nelson	5

\$300.00 paid towards a motel as homes full for convalescent care so member could visit a relative in hospital

**Please ensure the Society has your correct address,
phone numbers and email address, so that we can
keep in touch**

HEALTHCARE 99 CLAIMS

Remember

***All surgical operations/procedures must have prior
approval from the Claims Manager***

***Claims must be submitted within 30 days
of being incurred.***

**For information on Healthcare 99
Phone 0800 653 473**

**For information on claims
Phone Aon New Zealand
0800 50 51 52**

**Post all your claims to
Aon New Zealand
P O Box 30567
Lower Hutt 5040**

**YOUR SOCIETY OFFERS
Members and their Families
the following Benefits**

ASSISTANCE -

Funeral, Corrective Lenses
Travel Costs for out of town Medical Visits
Home Help, Counselling, Adoption, Hearing Aids,
Birth of a Child

MEDICAL -

Hospital/Home visits, Hospital stay, TV hire,
Mobility Aids, Ambulance Transport, Gift
Baskets, Hospital Parking

DISCRETIONARY -

Loans or Grants up to \$500
Disaster fund for Members who may
experience misfortune

HOUSING -

Holiday
Convalescing

OPTIONAL BENEFITS

**HEALTHCARE 99 MUTUAL TRUST FUND
INCOME PROTECTION INSURANCE
GENERAL INSURANCE
FIRELIFE INSURANCE**

REMEMBER - our addresses

www.firefighters.org.nz
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