



The New Zealand Firefighters' Welfare Society  
Private Bag 31-999 Lower Hutt

**WELFARE HOLIDAY/CONVALESCENT HOME BOOKING REQUEST**

I request accommodation to be reserved for me at the following holiday home.

**Taupo                      Kapiti                      Nelson                      Queenstown**

I wish to use the facility from: *(check-in time is 1pm, check-out time is 11am)*

- Option 1: 1300 hours                      until 1100 hours
- Option 2: 1300 hours                      until 1100 hours
- Option 3: 1300 hours                      until 1100 hours

The accommodation will be occupied by:

<i>Name</i>	<i>Relationship</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

***I agree to abide by all terms and conditions of occupancy as detailed on this form, page 2.***

YES      (If this box is left blank then application will not proceed. This box replaces MEMBER'S signature.)

Date: \_\_\_\_\_

**Members Details:**

Surname: \_\_\_\_\_ Christian Name: \_\_\_\_\_

Membership No (if known): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternative Telephone: \_\_\_\_\_

This information below will be gathered over the phone if emailed, as it is unsafe to email credit card information.

**Deposit/Full Payment:** Cheque enclosed or charge my      Visa      Mastercard

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Expiry date: \_\_\_\_\_ Name on Card: \_\_\_\_\_

My bank account number for my care deposit refund is:

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Bank & Branch

Account number

suffix

## **Conditions of Occupancy**

1. Only the following persons may occupy holiday/convalescent homes:
  - a. Member together with spouse, family and/or friends
  - b. Spouse together with family and/or friendsThe application is accepted and any approval to occupy given strictly on the basis of the details given on the application.
2. If a member occupies a holiday home in excess of the allocated period and does not vacate the home, the incoming occupant will be accommodated in alternative accommodation at the expense of the overstaying occupant.
3. The member/spouse to whom the holiday home is allocated may not without prior approval of the Society allow persons other than those shown on the application to stay overnight on the premises. Having regard to the requirements of clause (4) hereof approval will not be unreasonably withheld.
4. As the Society must comply with the local authority health requirements, the maximum approved overnight occupancy level shall not be exceeded at any time. The Society reserves the right to order the immediate vacating of the premises if it is satisfied that this requirement has been breached.
5. Once the credit card is validated, the calendar will indicate the holiday home is no longer available for rental. The key code and other details will be forwarded immediately to the member's email address. For reciprocal users of holiday homes, a care deposit may be required.
6. While using the holiday home the rental receipt and notice of allocation are to be produced to the caretaker or officeholder of the Society on demand.
7. For their own protection the incoming occupants should immediately check that all items as listed in the inventory and information Schedule are on the premises and undamaged. Where any discrepancies are detected, immediately upon detection, the occupant is to advise the caretaker/Society office. (0800OK FIRE)
8. Cleaning of the holiday homes is the responsibility of those using it. Occupants must make sure that the home is left clean and tidy and where a lawn mower is provided, the lawns are mowed as necessary before departure. If the holiday home/property is left in a dirty or untidy state the Society will arrange commercial cleaners and charge the member concerned with the costs incurred.
9. If you wish to cancel any allocated period of occupancy such cancellation must be notified in writing immediately to the Society. Where less than 28 days notice is given, unless there are adequate reasons provided to justify otherwise, the payment of the rental in question may not be refunded. The decision will be final. There will be a 50% refund for a cancellation from 29 to 56 days out from the rental period. Any other cancellation will attract a \$25.00 administration fee.
10. If any of the above conditions are not complied with in full, and adequate and satisfactory explanations not provided the Society may:
  - a. Refuse admission to, or require the immediate vacating of the holiday home in question; and/or
  - b. Determine the future eligibility of the member to receive such accommodation; and/or
  - c. Decide upon the liability of the member in respect of any additional costs incurred through the member or spouse's actions or omissions and these additional costs may be charged against your Credit Card or other means of payment.
11. The maximum period the home may be booked for any single booking is 28 days.
12. All holiday homes sleep between 6 to 8 adults, some on foldaway beds. You will need to supply your own linen, towels and toiletries.
13. Holiday homes cannot be sublet.
14. Animals are not permitted in any holiday homes or within any grounds.
15. Smoking is NOT permitted inside the holiday homes.
16. The NZ Firefighters Welfare Society abides by the Health and Safety work act 2015. Please ensure that you look after yourself, your family and guests Health and Safety. If you have any concerns please contact the Office or Caretakers

***The Society trusts that you will enjoy your holiday and asks that you care for and protect your own property.***